

**2018 秋季注册表 / Registration Form, 2018 Fall Semester [Sept 2018 - Jan 2019]<sup>[1]</sup>**

**I. 注册学生资料 / Student Information (Required) – One Student / Form**

<b>学生姓名 / Student Name</b>	<b>性别</b>	<b>生日</b>	<b>New Student</b>	<b>New student only</b>
中文	Sex	DOB	<input type="checkbox"/> Yes <input type="checkbox"/> No	1) How many years have you learned Chinese? _____
English				Is Chinese the primary language used at Home? <input type="checkbox"/> Yes <input type="checkbox"/> No
				2) Who has referred you to MSCS (if any): _____

**II. 家庭及通讯资料 / Contact and Family Information (Required for new students or students with changed information)**

家庭地址 (Home Address)			
Email (Required)		Phone: Home	Cell
Parents: Father/Mother		中文: /	English: /

**III. 注册项目 / Registration (Required)**

#	项目 / Program	时间 / Time <sup>[1]</sup>	学费 / Tuition	Sub-Total
1	<b>中文班 Mandarin Classes [Select one class below]:</b> (A) Heritage Track: <input type="checkbox"/> KG <sup>[2]</sup> <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> C3 <input type="checkbox"/> C4 <input type="checkbox"/> C5 <input type="checkbox"/> C6 <input type="checkbox"/> C7 <input type="checkbox"/> C8 (B) Non-Heritage Track: <input type="checkbox"/> PS <sup>[2]</sup> <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> B3 <input type="checkbox"/> B4 <input type="checkbox"/> B5 <input type="checkbox"/> B6 <input type="checkbox"/> B7 <input type="checkbox"/> B8 <input type="checkbox"/> Adult <sup>[6]</sup> A = Classes for Chinese speaking families. B = Classes for non-Chinese speaking families. PS = Preschool, KG = Kindergarten	09:00am – 11:00am	\$200 <sup>[3][5]</sup>	= \$
2	Advanced Chinese and Culture (10 <sup>th</sup> graders & up) AP	09:00am – 11:00am	\$220 <sup>[3][5]</sup>	= \$
3	舞蹈 Folk Dance	a) 儿童舞蹈 / Children's Folk Dance (Age: 4-8) DC c) 民族舞 / Parent Dance (Chinese folk) PD	\$125 \$255 <sup>[6]</sup>	= \$ = \$
4	健美舞蹈 Fitness & Dance	FD	\$170 <sup>[6]</sup>	= \$
5	国标舞 Ballroom Dance (Friday evenings - see school calendar)	BD	\$130 <sup>[6]</sup>	= \$
6	唐手道 Karate	KR	\$180 <sup>[8]</sup>	= \$
7	太极拳 Tai Chi	TC	\$160 <sup>[6]</sup>	= \$
8	绘画 Drawing	DW	\$165 <sup>[6]</sup>	= \$
9	SAT ( <input type="checkbox"/> Math <input type="checkbox"/> Reading <input type="checkbox"/> Writing )	SAT	\$155/subject	= \$
10	父母成长班 (Bi-weekly)	FM	Free	= \$ 0
11	Java - Introduction and Programming Club	JV	\$50	= \$
12	Choir 合唱班	CR	\$80	= \$
13	Activity Fee (See IV-7 & 8 on page 2) – Students younger than age 19		\$10	= \$ <b>10.00</b>
14	注册费 Registration Fee (Non-Refundable) after May 12, 2018		\$25	= \$ <b>25.00</b>
15	Credit(s) <input type="checkbox"/> \$25, RTMSD <sup>[3]</sup> <input type="checkbox"/> \$10, Referral <sup>[4]</sup> <input type="checkbox"/> \$10, Sibling <sup>[5]</sup> <input type="checkbox"/> \$10, Senior <sup>[6]</sup> <input type="checkbox"/> \$10, Activity <sup>[7]</sup> <input type="checkbox"/> \$10, Amkor <sup>[8]</sup>			= --\$

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|--|---|
| [1] See school calendar on Page 3                                  | [5] Credit for each additional sibling from the same family |
| [2] For both Chinese and non-Chinese speaking families             | [6] Credit for seniors (65+)                                |
| [3] Credit for RTMSD residents                                     | [7] Activity credit - See IV-8 on Page 2                    |
| [4] Credit for referral a new student to MSCS - See IV-9 on Page 2 | [8] Credit for Amkor students                               |

<b>TOTAL: \$</b>
<b>Check #:</b>

**IV. WAIVER, INSURANCE CERTIFICATION AND FACILITY USAGE RULES (Details on Page 2)**

**WAIVER:** I, my family, our heirs, executors, and assigns, do hereby waive and release any and all past, present and future claims and rights for claims against Media-Swarthmore Chinese School, its agents, sponsors, officers, board members for any and all injuries or property loss suffered by us for any school sponsored activities.

**INSURANCE CERTIFICATION:** I hereby certify that our family will provide for our own personal accidents & health insurance when attending all school-related functions in MSCS.

**SCHOOL REGULATIONS:** My family members and I will adhere on all requirements stated in the MSCS [Student Guidelines] and [Parent Guidelines].

**FACILITY USAGE RULES:** I understand: a) Students must not touch or use any electronic devices in the classroom, such as computer, projector, electronic board, TV, calculators, etc. b) Students should not move around any furniture or other items in the classroom. c) Nobody should enter a classroom that is not assigned to him/her by MSCS. The school has the right to suspend a student who violated the rules from the school. Any individual who damages school properties/facilities will be responsible for compensation. I will follow the class drop/add and refund policies specified on page 2 of this document.

See next page for class withdrawal, refund and other related information.

<b>School Use Only:</b>	
Payment \$ _____	Date: _____
Copied <input type="checkbox"/>	Inputted <input type="checkbox"/>

<b>签名 / Signature (Required)</b>	<b>日期 / Date-Time (Required)</b>
Please mail this form with your payment to:	Full payment is required for valid registration.

Media-Swarthmore Chinese School (MSCS) Post Address: P. O. Box 4271 Elwyn, PA 19063	Phone: 610-627-9565, 610- 558-4361 or 215-687-5545 Website: www.MediaChineseSchool.org Email: MediaChineseSchool@yahoo.com	Location: Penncrest High School 134 Barren Road Media, PA 19063
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注册说明 / Registration Description and Instructions

1. Use one form for each student (or couple for ballroom dance classes only)
2. Fill out all required items on the registration form. Registration forms without signature or date will be returned.
3. Write a tuition check payable to *Media-Swarthmore Chinese School or MSCS*
4. Mail the registration form & check to: Media-Swarthmore Chinese School, P.O. Box 4271, Elwyn, PA 19063

**I. To Add a Class:**

1. Registration fee is not charged for adding classes to an existing registration
2. A complete registration process is necessary for adding a class.

**II. To Withdraw a Registered Class:**

1. Email your withdrawal request to: [MediaChineseSchool@yahoo.com](mailto:MediaChineseSchool@yahoo.com), or mail your withdrawal request to the school mailing address listed above.
2. No registration fee will be applied if a registration fee has been paid during the registration
3. The registration fee will be applied to a student who drops all of his classes and has not paid registration fee.

**III. Refund Policy for Class Withdrawal:**

1. You will automatically receive a 100% tuition refund if a class you registered is cancelled by the school.
2. You will receive a 100% tuition refund if your withdrawal request is received by the school before the first day of the semester.
3. You will receive a 90% tuition refund if your withdrawal request is received by the school before the second class of the semester.
4. You will receive a 0% refund if your class withdrawal request is received by the school on or after the second class.
5. Refunds will be mailed to you in the 4th week of the semester. Please contact the school if you do not receive your refund by that time.

**IV. Additional Notes:**

1. Please email to [MediaChineseSchool@yahoo.com](mailto:MediaChineseSchool@yahoo.com) for your request to add/remove your email address to/from the MSCS email list.
2. MSCS has the right to publish students' works and photos and videos of school activities of the Chinese school on school's website and any school-wide distributions.
3. The school calendar is subject to change with advanced notice.
4. MSCS reserves the right to cancel any class with notice.
5. There will be no makeup for cancelled classes due to inclement weather.
6. \$30 is applicable to each cancelled or makeup check.
7. The activity fee is required to all students younger than age 19 to support the school activities.
8. Activity credit is for students whose parent has worked 2+ times of volunteering in supporting MSCS activities or operations on school days during the semester. The credit can be claimed at the end of semester.
9. The referral credit is applicable to current parents/students who have referred a new student family to MSCS. The credit can be claimed at the end of semester.

**V. WAIVER, INSURANCE CERTIFICATION AND FACILITY USAGE RULES**

**1. WAIVER:** I, my family, our heirs, executors, and assigns, do hereby waive and release any and all past, present and future claims and rights for claims against Media-Swarthmore Chinese School, its agents, sponsors, officers, board members for any and all injuries or property loss suffered by us for any school sponsored activities.

**2. INSURANCE CERTIFICATION:** I hereby certify that our family will provide for our own personal accidents & health insurance when attending all school-related functions in MSCS.

**3. SCHOOL REGULATIONS:** My family members and I will adhere on all requirements stated in the MSCS [Student Guidelines] and [Parent Guidelines].

**4. FACILITY USAGE RULES:** I understand: a) Students should not touch or use any electronic devices in the classroom, such as computer, projector, electronic board, TV, calculators, etc. b) Students should not move around any furniture or other items in the classroom. c) Nobody should enter a classroom that is not assigned to him/her by MSCS. The school has the right to suspend a student who violated the school rules. Any individual who damages school properties/facilities shall be responsible for compensation.

## 2018-2019 Calendar

(Draft 2, May 30, 2018)

#	SD	Date	SD	Description	Description
1	1	09/08/2018	Yes	First SD of fall semester	SD = School Day
2	2	09/15/2018	Yes		
3	3	09/22/2018	Yes		
4	4	09/29/2018	Yes		
5	5	10/06/2018	Yes		
6	6	10/13/2018	Yes		
7	7	10/20/2018	Yes		
8	8	10/27/2018	Yes	Mid Term	
9	9	11/03/2018	Yes		
10	10	11/10/2018	Yes		
11	11	11/17/2018	Yes		
12		11/24/2018	No	Thanksgiving	
13	12	12/01/2018	Yes		
14	13	12/08/2018	Yes		
15	14	12/15/2018	Yes		
16		12/22/2018	No	Christmas	
17		12/29/2018	No	New Year	
18	15	01/05/2019	Yes	Final	
19	1	01/12/2019	Yes	1st SD of spring semester	MSCS New Year Celeb, Evening
20	2	01/19/2019	Yes		
21	3	01/26/2019	Yes		
22		02/02/2019	No	Chn New Year (2/5/2019)	
23	4	02/09/2019	Yes		
24	5	02/16/2019	Yes	Chn New Year Break	
25	6	02/23/2019	Yes		
26	7	03/02/2019	Yes	Mid term	
27	8	03/09/2019	Yes		
28	9	03/16/2019	Yes		
29	10	03/23/2019	Yes		
30	11	03/30/2019	Yes		
31	12	04/06/2019	Yes		
32	13	04/13/2019	Yes		
33		04/20/2019	No	Easter, 4/19/19	
34	14	04/27/2019	Yes		
35	15	05/04/2019	Yes	Final	Last SD for no-Chinese classes
36	16	05/11/2019	Yes	Last school day	

There is no makeup for cancelled classes due to inclement weather. The calendar is subject to change with notice.